



VMU-3 CCIRS



WAKE UP THE CO Current as of 12 June 2020

- Any death of VMU-3 personnel or family member or serious injury that threatens life or limb.
- Any VMU-3 class A, B, C, or D mishap (aviation, aviation ground, or ground).
- Missing, loss of accountability, or compromise of serialized or controlled items (CMCC, EKMS, Weapons, etc.)
- Indirect Fire (IDF) or enemy attack at any FOB where VMU-3 personnel are located.
- Any VMU-3 personnel expressing potential suicidal ideations.
- Any allegations of Sexual Assault / Harassment, discrimination, hazing
- Any inability to execute an assigned mission
- Incidents involving Officer or SNCO misconduct
- Any incident requiring 1st MAW Incident Reporting System (IRS) notification (flash report, OPREP-3, etc.)
- Receipt of a warning order/planning order for a contingency from HHQ

NOTIFY FIRST THING IN THE MORNING

- Any injury to VMU-3 personnel or family member that requires hospitalization.
- Birth of child to squadron personnel



- Forecast of destructive weather occurring within the operating area
- Receipt of Red Cross Message
- Failure to support a Frag.
- Any pay issue affecting VMU-3 Marines.
- Any VMU-3 spillage of classified material.
- Any VMU-3 contact with media.
- Any contact with O-6 or higher, or issue that may receive O-6 or above visibility.
- Any issue that will adversely affect deployment PTP or training milestone.

For any significant incident ensure to collect the following information:

- Nature and description of incident
- Name, rank, and section of VMU-3 personnel involved
- Location and time of incident
- Details of incident and injuries (if any)
- Current location of VMU-3 personnel
- Point of Contact (POC) names and phone numbers
- Any action required by the VMU-3 command

If notification of the Commanding Officer cannot be accomplished in a timely manner, attempts shall be made to the following officers, in order, until notification is accomplished:

1. Executive Officer
2. Operations Officer
3. Aircraft Maintenance Officer

When in doubt, call.

What do I know? Who needs to know? Have I told them yet?